

**NEWMARKET AFRICAN CARIBBEAN CANADIAN
ASSOCIATION**



**NOTICE OF ANNUAL GENERAL
MEETING OCTOBER 20, 2022**



449 Eagle Street, Newmarket, ON L3Y 1K7
 (905) 781-6222 | chair@naccacommunity.ca
www.naccacommunity.ca

October 03, 2022

NOTICE OF ANNUAL GENERAL MEETING

The Board of Directors of the Newmarket African Caribbean Canadian Association have called an Annual General Meeting of the membership to be held on Thursday, October 20, 2022 beginning at 7:00 p.m. The meeting will be held virtually via Zoom.

You are invited to attend the Annual General Meeting as a guest of the Board. The current By- laws of the Corporation indicate only members will be eligible to cast a vote at the Annual General Meeting. All members are eligible to vote and stand for election on the Board.

Members who wish to contest a Board position are requested to submit their nominations on the Nomination Form to the Elections Committee for receipt no later than 10AM, Monday, October 17, 2022. All prospective candidates must be properly nominated and seconded in order to comply with the rules for election.

Completed Nomination Forms are to be emailed to the Elections Committee Attention: Ashley at nacca.elections@gmail.com OR if you are experiencing difficulties accessing and submitting the Nomination Form, please send an email with your nomination to nacca.elections@gmail.com.

Purpose of the Annual General Meeting

- I. To receive the financial statements of the Newmarket African Caribbean Canadian Association for the year ending December 31, 2021, and to appoint the auditor for the year ending December 31, 2022.
- II. To elect Directors to the Board of Directors of the Newmarket African Caribbean Canadian Association.
- III. To receive the strategic plan of the Newmarket African Caribbean Canadian Association 2022-2027

For your information, I have included the biographies of the Directors Nominated for Election and the Returning Directors.

I hope you will be able to attend our Annual General Meeting. Please [register](#) to join the event.

Yours sincerely,
 Jerisha Grant-Hall
 Newmarket African Caribbean Canadian Association, Chairperson



**ANNUAL GENERAL MEETING AGENDA
OCTOBER 20, 2022**



Newmarket African Caribbean Canadian Association

Meeting: virtual via zoom

Thursday, October 20, 2022, 7PM – 8:30PM

Meeting Agenda

1. **Welcome**
2. **Land Acknowledgement**
3. **Apologies of Absence**
4. **Presentation**
5. **Approval of Minutes**

5.1. Newmarket African Caribbean Canadian Association Meeting Minutes of October 21, 2021.

1. That the Newmarket African Caribbean Canadian Association AGM Meeting Minutes of October 21, 2021 be received.

6. **Chairperson's Report**
7. **Treasurer's Report**

7.1. Financial Statement – Auditor's Report

1. That the financial statements of the Newmarket African Caribbean Canadian Association for the year ending December 31, 2021 be received.

8. **Election of Officers**

8.1. Appointment of election of officers to the board

1. Secretary
2. Director-at-Large

9. General Business

9.1. Appointment of an auditor for the fiscal years ending December 2022.

1. That Micheal Pinnock be appointed as auditor for the 2022 fiscal years.

9.2. Newmarket African Caribbean Canadian Association Strategic Plan 2022-2027

1. That the strategic plan of the Newmarket African Caribbean Canadian Association be received.

10. Date of next meeting

April 20, 2023

11. Close of Meeting



**Draft Minutes of the Annual General Meeting Held
on October 21, 2021**



Newmarket African Caribbean Canadian Association (NACCA)

ANNUAL GENERAL MEETING

Held on Thursday, October 21, 2021 at 7:00 P.M.

Via Zoom

Present: Board Members and Participants

Jerisha Grant-Hall - Chairperson	Alex Gyamera
Janis Luttrell - Vice-Chairperson	Gloria Malcolm
Pauline Jones – Director-at-Large	Kimberly Yhap
Matthew Palomino – Youth Director	Jaylah Hall
Alric Reid - nominee, Secretary	Latoya Reid
Alicia Katsavos - nominee, Treasurer	Milton Hart
Paulette Henry - Secretary	Holly Douglas
Ashley Arkeveld- Volunteer	Ben Farmer
Kim Clark - Member	Kolin Alexander
Maxine Palomino - Member	A Gittens
Dawn Gallagher Murphy - MP Elliott’s Office	Keisha Wright
Kate Greavette - YRFN	Tomara Whyte
Matthew Haggerty – Town of Newmarket	Louise Sirisko - YRDSB

There were 26 people in attendance.

1. **Welcome:** Chairperson welcomed everyone and called the Newmarket African Caribbean Canadian Association, Annual General Meeting on October 21, 2021, at 7:02p.m. She introduced the board of directors who were in attendance. The Chair recited the rules of engagement: the meeting will be recorded, microphones be muted, messages/questions/comments should be placed in the chat – Ashley will accept the questions. Members may vote by typing in the chat

for or against; all members are eligible for election to the board. Ashley will aid with the tallying of the votes.

2. **Land Acknowledgement** – Janis Luttrell, Vice-Chairperson read the land and ancestral acknowledgment.

3. **Apologies of Absence** – A quorum was established; all board members were in attendance.

4. **Approval of Agenda and Minutes** – No corrections to the Agenda of the AGM Matthew Palomino moved the motion to approve the minutes and Alicia Katsavos seconded. No objection to the motion

–carried.

There was no correction to the AGM Minutes of October 15, 2020, acknowledged by Ashley, Pauline Jones moved that the minutes be received, and Janis Luttrell seconded. No objection to the motion.

–carried.

5. **Presentation:** The Chair opened the floor for the special guests representing various organizations to speak. The following representatives spoke on behalf of their organization and their association with NACCA.

- Louise Sirisko – **Director of York Region District School Board** - expressed tremendous thanks and gratitude to NACCA who supports the Board’s work. She emphasized that NACCA was an especially important partner to the Board and that YRDSB is completely dedicated to Black students and their families and making sure that the disproportional outcomes for students are closed. The mission at the YRDSB was to have a strong positive, affirming learning and working space for students. There were four accountability meetings, the Dismantling Anti-Black Racism Steering Committee of which the Chair was a member. She noted that the Chair helped the YRDSB with strategies that see a variety of actions and goals.
- Holly Douglas – **SoCo Collective** – Holly noted that between herself and Molly, the founders of SOCO Collective which is a local group, NACCA has been incredibly supportive to SOCO and vice versa. They are committed to dismantling Anti-Black racism within the community and beyond.
- Kolin Alexander - **Staff Sergeant in charge of the Diversity, Equity, and Inclusion Bureau** (the Diversity Officers and Hate Crime Investigation Unit) - He thanked the Chair for the invitation. He noted that he had the pleasure of working with the Chair and other members of NACCA. The Chair was very instrumental in helping, leading and admiring her for having the vision and a strong voice in the community.
- Dawn Gallagher Murphy - **Constituency Manager for MPP Christine Elliot’s Office (MP for Newmarket and Aurora)** - said that she was there to learn and

to take away anything for her to voice to the MPP where she could potentially act upon them from a provincial perspective.

- **Anonymous - Donor to NACCA** - said he wanted to be involved with an organization that wanted to help create a more just society in which privilege was evenly shared and see opportunities where racism was not a factor. Giving was a vehicle for showing his support and he wanted to thank NACCA for the exceptional job that they were doing.

The Chair gave an overview to new members and participants of who and what NACCA stood for and against. She explained the foundation, mission, vision, the belief, and the core values.

6. Chairperson's Report - The Chair noted that a copy of the presentation and Chairperson's report will be made available on the NACCA's website. In summary the Chair thanked all the volunteers, sponsors, highlighted the major accomplishments, moving forward and funding for 2021-2022. She also covered the six focus areas that NACCA was dedicated to continuing to build and engage with.

7. Treasurer's Report - Alicia Katsavos - **Interim Treasurer**- She was honored to be a part of NACCA which was a group of extremely diligent people that were accomplishing a lot. Special thanks to Shessel & Rana, CPA Professional Corporation for providing accounting services to NACCA. A copy of the NACCA full Financial Statement as of December 31, 2020, can be found on the website. She stated that every new venture has a goal in mind and that's growth which NACCA has accomplished.

Highlights of the Financial Statement:

- **Revenue** - NACCA managed to grow revenue from 2019-\$16011 to 2020-\$26,810 a 67% increase
- **Cost** - Operating expenses a slight increase of 3%, 2019- \$14,237 to 2020-\$14628 which allows to increase the excess revenue over expenditure from 2019-\$1774 to 2020-\$12182.

Explanation of Revenue vs Operating expenses: Goods and Services \$5008 consist of educational workshops, Ujamaa Marketplace, mask and hoodie sales), membership income \$275, subsidies and grants \$3673 - Federal grants for BHM, donations \$17854 - received from NACCA community, individuals, organizations and businesses. Thanks to ...the anonymous donor of \$10,000.

The revenue was used towards performances and activities during BHM, scholarship award, advertising and promotion, workshops etc.

There was no slide for the balance sheet, however, at the end of 2020 NACCA held \$62,229 in current asset (cash), Long Term Asset -\$5000 in Debt Securities for the association's credit card, \$1017 computer equipment - organization's laptop. Liabilities \$53,451 deferred income which was for loan and grants received in late December of 2020 for programs (mental health and food security) which will be running in 2021.

Matthew noted that the impact of the workshop and therapy programs was huge although it was only 8% of the revenue.

The Chair said the funds received were towards those programs to be spent in 2021 and reported at the 2021 AGM.

Pauline Jones moved that the NACCA Financial Statement for 2020 be received; Paulette Henry seconded. No objections. The Chair declared the motion:

– carried and that the financials were received.

8. Election of Officers: The Chair received nomination from the Elections committee for Alicia Katsavos for the role of Treasurer and made a call for nomination for Alric Reid as Secretary, their background was presented in the AGM package. The Chair opened the floor for nomination of any other member. Matthew moved for the nomination of Alric Reid; Janis second. Janis moved to closed nomination; Pauline second.

Matthew moved that Alicia Katsavos be appointed to the board as Treasurer, Paulette seconded. No one opposed. The Chair said the motion was carried. Alicia moved to appoint Alric to the board as Secretary; Janis seconded. No one opposed. The Chair said the motion has been carried.

9. General Business:

9.1 The Chair noted that the Board received a package from her for the proposal to appoint Michael Pinnock as auditor for the 2020 to 2021 fiscal years in accordance with the By-laws. All Board members attested to the package. Matthew moved that Michael Pinnock be appointed Auditor for 2020 to 2021 fiscal year; Pauline seconded.

9.2 To ratify the bylaw of the Newmarket African Caribbean Canadian Association from October 25, 2020 - The Chair said that as of October 19, 2020, the Ontario Not for Profit Corporation Act 2010 came into effect. NACCA has revised its bylaws to be in compliance with the requirements of the ONCA. The board accepted and received the revision.

1. Janis moved to receive the amended bylaws of the Newmarket African Caribbean Canadian Association; Matthew seconded.

9.3 The Chair gave a special “thank you” to all donors, sponsors, and volunteers

10. Date of the next meeting is scheduled for October 20, 2022, at 7:00 p.m.

11. Close of Meeting - The Chair moved to adjourn the meeting; Pauline seconded.

ANNUAL GENERAL MEETING OCTOBER 20, 2022 NOMINEES FOR ELECTION

Keisha Davis

Keisha Davis is a long time resident of Newmarket with a lot of knowledge surrounding the history of the town. She has also worked within the community for the past two decades in the healthcare field servicing a variety of diverse clients. Keisha holds a degree in nursing from Sheridan College, and another degree in Social Service Work and Mental Health and Addictions from Seneca College. She is currently pursuing a Masters in Social Work and was a key member of NACCA's Strategic Planning Committee before stepping into the role of interim Secretary on the Board of Directors. Keisha is extremely passionate about building strong communities and empowering Black youth to achieve their goals. She is strongly committed to dismantling anti-Black racism in her community so that Black youth are treated equally and are given the same opportunities to succeed.



**ANNUAL GENERAL MEETING
OCTOBER 20, 2022
RETURNING DIRECTORS**

Returning Directors

Jerisha Grant-Hall

Jerisha is an innovative and strategic thinker, equity professional and consultant who is committed to moving our communities forward through partnerships and cooperation. She holds a Masters degree from York University with a focus in postcolonial, anti-colonial, cultural and feminist theory, and has developed specialized knowledge in the principles of race relations, equity and inclusion. She is the founder and chair of the Newmarket African Caribbean Canadian Association (NACCA), which is a registered nonprofit organization that is focused on building and connecting communities, supporting and strengthening Black families and businesses, and empowering Black youth.

Jerisha is Chair of the Town of Newmarket Anti-Black Racism Task Force and was a member of the Steering Committee as well as the Working Group to work closely to develop the Dismantling Anti-Black Racism Strategy for the York Region District School Board. In her role as NACCA' Chairperson, Jerisha created a strategy to build the capacity of institutions, businesses and municipal government to address and dismantle anti-Black racism through an annual training and workshop that she produces and delivers entitled, "Towards Racial Equity: Examining Anti-Black Racism in Canada". She also developed and supported the delivery of culturally-responsive programs and services to individuals and families that are adversely impacted by anti-Black racism; she continues to drive systemic change through advocacy across various institutions, including education and policing.

Jerisha is deeply committed to building community and building relationships. She is a dedicated leader who is driven by the desire to eradicate racial discrimination by cultivating and promoting an inclusive environment where social harmony, mutual respect & human dignity are realized for all.

Matthew Palomino

Born in Kingston, Jamaica, and educated at Dr. G.W. Williams SS and subsequently the University of Guelph, Matthew Palomino is the Youth Director of the Newmarket African Caribbean Canadian Association. Immigrating to Canada at age 15 with his family in 2009 he is currently enrolled in Paralegal studies at Seneca College. After the unacceptable spate of Black deaths in Canada and the United States Matthew took it upon himself to become more active in his local Black community. He has a keen interest in racial and class disparities in the legal system particularly as it relates to access to justice issues.

Janis Luttrell

Janis is a strategic thinker and equity professional with a strong commitment and dedication to building key partnerships that support the development of innovative Black centered programming.

She attended York University in the Bachelor of Fine Arts Program and is currently the Arts and Culture Programmer for the Town of Newmarket where she acts as a Cultural Liaison bridging organizations, through collective collaboration and intersectional creativity. She has executed large scale events such as Splash of Culture and Culture Days bringing a fresh and ingenious approach to programming that are both inclusive and representative of various communities. Her tireless passion, dedication and advocacy has successfully transformed systems, and moved along major projects that are intricate to the Newmarket community.

A champion for diversity, she actively works to remove barriers within many art-based organizations, for artists and key partners who may face systemic barriers and racism, cultivating a culture around awareness and the importance of educational programming. She is the Vice Chair of the Newmarket African Caribbean Canadian Association (NACCA) which is a registered not-for-profit that is focused on building and connecting communities and strengthening Black families and empowering Black youth.

Janis oversees the Food Security/ Sovereignty program, and actively conducts ongoing foundational research which supports numerous funding grant applications that fortify the sustainability of various programs within the organization.

She prides herself in her ongoing journey and learning commitment to understand and actively dismantle anti-Black Racism.

Pauline Jones

Pauline Jones is a retired Senior Executive with the Ministry of Community Safety and Correctional Services. Born in London England, she graduated from York University and holds a Bachelor's Degree in Sociology and Law & Society. Pauline joined the Board of Directors In 2019.

After retirement, Pauline felt the call to volunteer in the community and found NACCA. The Newmarket African Caribbean Canadian Association became her organization of choice because of its vision and focus on Black youth and the Black community in Newmarket in general. She currently chairs the events committee which oversees Black History Month planning and represents NACCA at various community and stakeholder engagement tables. She believes in the adage that it takes a village to raise youth and we as a community must not only support, but uplift our youth. It goes without saying that the community must also support each other and to help to rectify any gap that negatively impacts the Black community.

Pauline would now like to pass the baton to another individual who is passionate about building community and helping NACCA continue to grow and flourish. Pauline will support the incoming

Director to the board as they transition into the role.

The Newmarket African Caribbean Canadian Association thanks Pauline Jones for her years of service to the organization, and for her commitment to the corporation's mission, vision, and mandate.