



Newmarket African Caribbean Canadian Association - JOB POSTING

**Application Timeline: Immediate**

Position: Subject Matter Expert – Black Youth Mental Wellness

Employment Type: Part-time - Contract

Pay Range: \$100 per hour

Hours: 60 total

Reporting to: The Executive Team (ET)

Contract Duration: 60 hours

**BACKGROUND**

Newmarket African Caribbean Canadian Association (NACCA) is committed to providing strong leadership for our diverse resident Black community, especially Black youth. We serve the Newmarket and surrounding areas.

We operate within an Anti-Oppression & Resisting Anti-Black Racism paradigm to:

- Build bridges that promote intercultural understanding.
- Create opportunities for community engagement that support a sense of belonging.
- Bring awareness to issues affecting and relating to Black youth and culture.
- Embrace prospects within the community to address and dismantle anti-Black racism, inequality and discrimination.
- Seek opportunities for positive interaction that will foster pride in Black history, culture and identity.

If you are looking to build community, support mental health and strengthen the Black family unit, then consider this opportunity.

**OBJECTIVE**

The Newmarket African Caribbean Canadian Association (NACCA) is seeking a Subject Matter Expert. The successful candidate will work directly with the Executive Team to assist in developing a Black youth led mental wellness program, communications and administrative tasks for our mental health projects/initiatives.

The candidate would have to learn about our mandate, mission, values, internal and external structures, stakeholders, services and committees to be successful in this role.

As the Subject Matter Expert for NACCA's project team, the candidate will need to be very comfortable supporting and uplifting youth who identify as Black and of African descent in the development of a youth led mental wellness program.

The candidate will provide expertise in the development of the program and foundational expertise to assist to guide the project coordinator and youth leadership team for this project.

We are looking for a candidate who is technology literate, a strong writer, researcher and showcases knowledge and enthusiasm towards supporting the Black / Afro Diaspora community and is passionate about youth and mental health.

## **RESPONSIBILITIES**

- Provide guidance to the project coordinator
- Assist to support and educate the Youth project leaders
- Provide expertise to the development of a Black youth led mental wellness program with foundational knowledge with an eye to a pilot project with potential for sustainability
- Assist in leading workshops to help educate Black youth with mental wellness strategies
- Contribute to researching, writing and proofreading of publications (includes but not limited to any resources developed for the program)
- Assist to organize a Black youth led panel and organize filming and recording of same

## **QUALIFICATIONS**

- Post-graduate education in a related field (Mental Health and Wellness particularly as it applies to Black youth or equivalent working experience in mental health/social work)
- A minimum of 5 - 10 years of relevant work experience within the not-for-profit sector in a paid or volunteer capacity
- A deeper knowledge and understanding of the needs of Black youth mental wellness, resource and support strategies
- Knowledge of the Diverse African Diaspora community within Canada
- Sensitivity to the life experiences and needs of Black students combined with previous community development experience
- In depth knowledge of programs and workshops around youth mental health education and support
- Microsoft Office (Word, Excel, PowerPoint, Database, Internet & Outlook system)
- Clearly demonstrates qualities associated with a startup mindset
- Strong problem-solving skills
- Excellent interpersonal, oral and written communication skills
- Ability to work independently as well as part of a team
- Highly proactive and professional approach to work
- Detail-oriented and excellent organizational skills
- Strong communication skills (both written and verbal)
- Must be dependable, reliable and maintain strict confidentiality
- Bilingualism - French and English considered an asset

Interested candidates should submit their resume with a cover letter to:

The Hiring Committee  
Newmarket African Caribbean Canadian Association (NACCA)  
449 Eagle Street, Newmarket ON L3Y 1K7  
Email: [hr@naccacommunity.ca](mailto:hr@naccacommunity.ca)

No telephone enquiries. NACCA thanks all applicants for their interest. However, only those persons selected for an interview will be contacted.

The Newmarket African Caribbean Canadian Association is an equal opportunity employer and applicants from racialized and marginalized communities are strongly encouraged to apply. NACCA promotes the principles of diversity and equity and adheres to the tenets of the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. This job ad is available in an alternative format upon request. If you are a person with a disability and require technical aids or alternate arrangements for tests or interviews, please advise us of these needs when you are contacted for an interview.

**This position is digitally based.**